

# **Health and Safety Policy Statement.**

Health and Safety Executive.

## **This is the Health and Safety Policy Statement of Whitsunday Moorings and Marine Construction p/l.**

### **Our statement of general policy is:**

- To provide adequate control of the health and safety risks arising from our work activities;
- To consult with our employees on matters affecting their health and safety;
- To provide and maintain safe plant and equipment;
- To ensure safe handling and use of substances;
- To provide information, instruction and supervision for employees;
- To ensure all employees are competent to do their tasks, and to give them adequate training;
- To prevent accidents and cases of work-related ill health;
- To maintain safe and healthy working conditions; and
- To review and revise this policy as necessary at regular intervals.

*Signed*

*Darren Foster (Director WMMC p/l)*

*Date Review date: January 2010*

# Our Responsibilities:

1. Overall and final responsibility for health and safety is that of Whitsunday Moorings and Marine Construction p/l.
2. Day-to-day responsibility for ensuring this policy is put into practice is delegated to The Skipper of the vessel if underway or the Dive Supervisor during Dive Operations.
3. To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas:

Darren Foster for Diving Operations and Ship Handling.

Ken Spruce for Machinery Operations and Safe Handling.

Employees must at all times:

- Co-operate with supervisors and managers on health and safety matters;
- Not interfere with anything provided to safeguard their health and safety;
- Take reasonable care of their own health and safety; and
- Report all health and safety concerns to an appropriate person (as detailed in this policy statement).

## **OH&S risks arising from our activities:**

- Risk Assessment are to be undertaken by the Divers and the Dive Supervisor before Diving Operations commence.
- The findings of the risk assessments will be reported to the Dive Supervisor.
- Action required to remove/control risks will be approved by The Dive Supervisor.
- The Dive Supervisor will be responsible for ensuring the action required is implemented.
- Darren Foster or Ken Spruce will check that the implemented actions have removed/reduced the risks.
- Assessments will be reviewed daily or as conditions change.

## **Safe plant and equipment:**

- Ken Spruce and Darren Foster will be responsible for identifying all equipment/plant needing maintenance.
- Ken Spruce and Darren Foster will be responsible for ensuring effective maintenance procedures are drawn up.
- Ken Spruce will be responsible for ensuring that all identified maintenance is implemented.
- Any problems found with plant/equipment should be reported to Ken Spruce, Darren Foster or the Dive Supervisor.
- Ken Spruce and Darren Foster will check that new plant and equipment meets health and safety standards before it is purchased.

# **Accidents, First Aid and Work-Related Ill Health.**

- Health surveillance is required for employees undertaking Diving Operations.
- Health surveillance will be arranged by the Diving Supervisor.
- Health surveillance records will be kept by the Diving Supervisor as part of the Dive Log.
- The first aid box is kept in the Starboard cupboard in the wheelhouse.
- All Vessel and Dive Crew are required to be Oxy-Resus and First Aid trained.
- All accidents and cases of work-related ill health are to be recorded in the accident book. The book is kept with the first-aid box.
- Darren Foster or Ken Spruce is responsible for reporting accidents, diseases and dangerous occurrences to Workplace Health and Safety Queensland.